

Present: Sara Wilson, Chair, CCSC
Cynthia Rainey, Chair, CSC; CCSC
Courtland Booth, Vice Chair, CCSC; CSC
Alexa Anderson, Vice Chair, CSC; CCSC
Tracey Marano, CSC; CCSC
Eva Mostoufi, CCSC
Carrie Rankin, CSC; CCSC (via Zoom)

Present from Administration: Dr. Laurie Hunter, Superintendent of Schools, CPS & CCRSD
Jared Stanton, Asst. Supt. of Finance & Operations, CPS & CCRSD (via Zoom)
Kristen Herbert, Asst. Supt of Teaching & Learning, CPS & CCRSD (via Zoom)

I. CALL TO ORDER

Ms. Wilson called the CCSC meeting to order at 6:02 PM. Ms. Rainey then called the CSC meeting to order. Roll call attendance was taken: Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Rankin, aye; Wilson, aye. Ms. Wilson noted that the meeting was being recorded.

A. EXECUTIVE SESSION. A motion was made by Mr. Booth, seconded by Ms. Rainey, that the Concord School Committee and Concord-Carlisle School Committee would enter into Executive Session under Purpose 3 of the Open Meeting Law to discuss strategy with respect to collective bargaining with the CCHS tutors and CPS/CCHS bus drivers unions and Purpose 7 to comply with or act under authority of, any general or special law or federal grant-in-aid requirements, specifically M.G.L. c.30A, §22(a) and (f) with regard to the review and approval of executive session minutes from March 10, 2022, and under Purpose 1, under which the March 10, 2022 executive session was held, return to Open Session at 6:30 PM. The motion was approved by roll call: Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Rankin, aye; Wilson, aye

The Committees returned from Executive Session at 6:35 PM and Ms. Wilson noted that the meeting was being recorded.

II. CCHS STUDENT UPDATE

Harry Crowley and Darcy Keenan-Mills, CCHS Student Reps, shared updates from CCHS: the spring sports season was off to a strong start, Q3 just ended, sophomores have begun meeting with their guidance counselors to discuss the "YouScience" aptitude tests, the new attendance policy went into effect and spirit week is coming up.

III. PUBLIC COMMENT

None.

IV. RECOGNITIONS

A. Willard Grade 5. Matt Lucey, Principal at Willard, introduced 5th grade teacher, Kim Rivers, and her 5th grade students. The students gave a "TED Talk Junior" presentation on the water supply and why water is so important for humans and ecosystems using posters, "human graphics", live demonstrations, and creative movements.

V. READING OF THE MINUTES

A motion was made by Ms. Anderson, seconded by Ms. Rainey, to approve the open session minutes from 3/8/22. The motion was unanimously approved by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Mostoufi, aye; Rainey, aye (for both); Rankin, aye (for both); Wilson, aye.

VI. CORRESPONDENCE

Ms. Wilson stated that CCSC/CSC received eight correspondences: six about DEI, one about reporting protocols and one on EDCO.

VII. CHAIRS & LIAISONS REPORT

Mr. Booth recognized two student groups that were recipients of the Concord Carlisle Human Rights Council Climate for Freedom Award – The Gender and Sexuality Alliance at CMS and the CCHS Spectrum Club.

Mr. Booth stated that the CMSBC Design Subcommittee would meet to review the progress on the building design on April 14th at 7:30 AM.

Ms. Marano stated that DEI training would continue on April 12th from 4:00-7:00 PM and noted that the next DEI meeting is May 11th.

Ms. Mostoufi stated that Concord Carlisle Community Education is still looking for volunteers and noted that Drivers Education classes are full for the upcoming April break.

Dr. Hunter thanked the League of Women Voters for its First Friday Event.

VIII. DISCUSSION

A. COVID Update. Dr. Hunter shared the COVID dashboard, stating that the cases have been trending down since the Peabody spike.

B. Multicultural Literature. Kristen Herbert stated that there is a K-12 Cultural Competence in Literature Committee created to review and implement changes to support the strategic plan in becoming an inclusive culture by carefully selecting the literature students read in English classes. Ms. Herbert introduced the members of the Committee, noting that consultant Dr. Kimberly Parker was also an integral part of the collaboration. Members presented on the goal of the committee, the resources used in the creation of a review tool, antiracist ELA core values, literature examples by grade level, examples of criteria used within the tools for analyzing books by grade level, different ways students are introduced to literature within the curriculum, and examples of current and proposed texts. SC members thanked Ms. Herbert and the Committee for all of their hard work in reviewing the literature and ensuring students have “windows and mirrors” available through the curriculum literature. Ms. Herbert thanked the Committee for all of their work.

C. Policy METCO Representation on School Committee.

Public Comments:

1. Wendy Harriette Gillings. Ms. Gillings asked for the justification of this representative not being able to attend Executive Sessions for informational purposes.

2. Lucy Frank, 1283 Elm Street, Concord MA. Ms. Frank asked what the SC’s plans were to consult with METCO families on this policy to get their feedback.

Mr. Booth shared a draft that was created for discussion purposes only regarding METCO representation on the SC. He stated that this position would not have voting rights due to the Town Charter, Regional Agreement and MA General Law, noting that the hope is to have this member in place by September. Mr. Booth noted the additional means of communication and discussion with METCO families, including the upcoming forum in Boston, as well as the Superintendent’s Advisory Committee. Ms. Marano stated that she spoke with former SC representatives in districts with METCO representation (Bedford, Lincoln & Weston), sharing how these districts programs operate. She noted that holding some SC meetings at a Boston location seemed like a priority to the representatives she spoke with. Dr. Hunter noted that they are also working on having a METCO student representative join the two current CCHS reps at SC meetings. The SC asked that feedback on this policy be sent to the SC via the website.

D. CCRSD Capital Article for Carlisle Town Meeting. Dr. Hunter stated that the slides have been updated to reflect Carlisle’s required format and Mr. Stanton reviewed the presentation. Dr. Hunter stated that the Carlisle Town Meeting is April 25th. Ms. Wilson noted the level of detail that was included in the 2019 presentation and suggested adding the Carlisle timeline and voting information. She also suggested adding the overview picture of the map of the road to the presentation. The SC agreed that Dr. Hunter and Ms. Wilson would present at Carlisle Town Meeting.

E. School Committee Coffees. Ms. Anderson shared a tentative schedule for SC coffees and the SC discussed potential dates and locations, noting the tight timeframe with the upcoming Town Meeting. Mr. Booth suggested creating a predictable schedule of coffees for people to attend. Ms. Mostoufi suggested holding coffees during events that parents would already be attending at the schools.

F. Second Reading School Committee Policies. KF and KF-R. Mr. Booth stated that, since these policies were last brought forward to the SC, the Policy Subcommittee made some changes to the rates by reducing some of them. He then reviewed the changes made, noting that the new rates would not take effect until September 1, 2022. Mr. Booth noted that there would be a one-year revisit by the Business Office.

G. School Committee Meeting Protocols. Ms. Wilson suggested adding protocols to the agenda going forward so people understand the SC practices and open meeting law rules.

H. Community Communication. Ms. Wilson stated that there seemed to be some inconsistencies with communication between the SC and the community and she shared a flowchart of how community emails are received and responded to. She asked members to consider if tracking communications would be useful. The SC discussed the online form used to send emails to the SC vs. having emails sent directly to the SC email. Ms. Rainey suggested adding functionality to the online form that sends a copy to the email creator and also gives them the ability to add an attachment. Ms. Wilson also suggested having the person's email address automatically be populated into the cc that the SC receives to make it easier to reply to them.

X. ADDITIONAL PUBLIC COMMENT

None.

XI. ACTION ITEMS

A. Vote to Approve of Installation of Outdoor Art Display at CCHS. A motion was made by Ms. Anderson, seconded by Mr. Booth, to approve the installation of an outdoor art display at CCHS, as presented. The motion passed by roll call: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Rankin, aye; Wilson, aye.

B. Vote to Approve School Committee Representation to Superintendent's METCO Advisory Group. Ms. Marano, Ms. Rainey and Ms. Rankin expressed interest in serving as SC representatives to Dr. Hunter's advisory group. A motion was made by Mr. Booth, seconded by Ms. Wilson, to appoint Ms. Marano and Ms. Rainey as School Committee representatives to serve on the Superintendent's METCO Advisory Group. The motion did not pass by roll call: Anderson, nay; Booth, aye; Marano, nay; Mostoufi, nay; Rainey, aye; Wilson, aye; Rankin, nay.

A motion was made by Mr. Booth, seconded by Ms. Anderson, to appoint Ms. Marano and Ms. Rankin as School Committee representatives to serve on the Superintendent's METCO Advisory Group. The motion passed unanimously by roll call: Anderson, aye; Booth, aye; Marano, aye; Mostoufi, aye; Rainey, aye; Wilson, aye; Rankin, aye.

C. Vote to Approve Letter to Lexington School Committee re: EDCO. *Vote not needed at this time.*

D. Vote to Approve Policies KF – Facility Use & KF-R – Community Use Regulations and Fees. A motion was made by Mr. Booth, seconded by Ms. Anderson, to approve policies KF – Facility Use & KF-R – Community Use Regulations and Fees, as presented. The motion passed unanimously by roll call: Anderson, aye (for both); Booth, aye (for both); Marano, aye (for both); Mostoufi, aye; Rainey, aye (for both); Rankin, aye (for both); Wilson, aye.

XII. CCSC ADJOURNMENT

A motion to adjourn the CCSC meeting was made by Mr. Booth, seconded by Ms. Marano. The motion was unanimously approved and the CCSC meeting adjourned at 9:30 PM.

XIII. DISCUSSION

A. Concord Middle School Project Update. Mr. Booth stated that the Design Subcommittee will be meeting April 14th, noting that there is a tentative full committee meeting on April 28th. Dr. Hunter noted that the architects have requested another round of meetings around the use of the common spaces.

B. CPS FY23 Budget. Ms. Rainey stated that the SC would be meeting with the FINCOM on Thursday about the CPS FY23 budget. The SC discussed logistics of accessing the meeting.

C. CPS Capital Plan. Dr. Hunter shared the history of the Alcott HVAC, noting that the current questions that have arisen are around electric. She stated that they are too far down the path for electric to be a viable option at this point. Mr. Stanton stated that Alcott and Ripley were identified as inefficient natural gas consumers through a district wide energy audit. Due to Alcott's payback period estimated at 7.4 years, compared to 8.7 for Ripley, Alcott was prioritized and boiler and energy recovery unit upgrades were added to the capital plan in 2016. He stated that, in a collaborative effort between the schools and the town's sustainability director, a 2019 RISE Audit estimated a 12% annual reduction in gas use with the installation of new high efficiency boilers at Alcott, noting that full electrification was not recommended. He stated that the existing boilers are 80% efficient and the proposed replacements are 96.2% efficient. Mr. Stanton stated that ERU's were approaching the end of their life, so they were upgraded first, noting that ERUs were replaced at a cost of \$736,000 during the summer of 2021, with a significant savings from gas and electric use expected. Mr. Stanton then reviewed challenges to full electrification and provided information on alternative options, including a hybrid heating system. Dr. Hunter recommended staying the course and finishing the project as planned, noting that the plan was designed from energy audits. She stated that it is not a discussion about philosophy, but one about finances. Ms. Rainey noted that the most recent IPCC report says that greenhouse gas emissions need to be reduced by 43% by 2030. After discussion, Ms. Marano noted her concern with changing something the SC has already voted on so close to Town Meeting and Ms. Anderson recommended in the future not voting so early on things so there is time for members to voice concerns prior to a vote. Ms. Rainey stated that these projects should be reviewed by the town and Dr. Hunter stated that the town's sustainability director was involved in the process and the plan. The SC agreed to discuss this further at the April 26th meeting.

XIV. ACTION ITEMS

A. Vote to Approve April 14 Early Release at Thoreau. A motion was made by Mr. Booth, seconded by Ms. Marano, to approve April 14, 2022 as an early release day for Thoreau Elementary School. The SC thanked the teachers at Thoreau. The motion was approved by roll call: Anderson, aye; Booth, aye; Marano, aye; Rankin, aye; Rainey, aye.

XV. ADJOURNMENT

A motion to adjourn was made by Mr. Booth, seconded by Ms. Anderson. The motion was unanimously approved and the CSC meeting adjourned at 10:01 PM.

Respectfully submitted,

Erin E. Higgins

Approved: 4.26.22

Abbreviations:

CCHS	Concord-Carlisle High School
CCRS	Concord-Carlisle Regional School District
CCSC	Concord-Carlisle Regional District School Committee
CCTA	Concord-Carlisle Teachers' Association
CDC	Center for Disease Control & Prevention
CEF	Concord Education Fund
CMS	Concord Middle School
CMSBC	Concord Middle School Building Committee
COAR	Communities Organizing Against Racism
CPS	Concord Public Schools
CSC	Concord School Committee
E&D	Excess and Deficiency
DEI	Diversity, Equity and Inclusion
DPH	Department of Public Health

ELL	English Language Learner
EPA	Environmental Protection Agency
FINCOM	Finance Committee
IPCC	Intergovernmental Panel on Climate Change
JSA	Junior State of America
LLI	Leveled Literacy Intervention
OPEB	Other Post-Employment Benefits
MTSS	Multi-Tiered System of Support
PD	Professional Development
RTI	Response to Intervention
SC	School Committee
SEPAC	Special Education Parent Advisory Council