

Present: Jenn Munn, Kathi Snook, Mary Storrs
Also Present: Diana Rigby

1. Diana Rigby called the meeting to order at 9:05 AM and noted the meeting is being recorded.
2. The first order of business was approval of the March 5, 2015 minutes. Minutes were approved with Mary Storrs abstaining.
3. Old Business:
File: FF – Naming New Facilities – Concord-Carlisle Regional School Committee
File: KHB – Advertising on School District Property
These policies are being held until the Advisory Committees meet and make recommendations for the Policy Subcommittee to review.
File: BDFB-1- Building Committee – Concord Public Schools – Kathi Snook will look at the Town Charter and revise our policy and bring back to the Subcommittee for review.
4. Policies to be reviewed:
File: BEDF – Voting Method
The Subcommittee recommends using the updated MASC policy with a change of wording in the second paragraph “All actions will require a majority vote of a quorum of members present” and taking out the last sentence of that same paragraph. Under Legal Refs. add regional agreement and under Cross Ref. add Policy BDA. The Subcommittee recommends changes to be made and sending the Policy to the School Committee for a first reading.

File: BEDG – Minutes
The only change to this Policy is a change in the Legal Reference. The Subcommittee recommends making the change and sending the Policy to the School Committee for a first reading.

File: BEDH – Public Participation at Committee Meetings
The Subcommittee recommends using the MASC Policy with a few changes and also to adopt File BEDH-E - Guidelines for Public Comment. The Subcommittee recommends making the changes and sending the Policy and Guidelines to the School Committee for a first reading.

File: BEE – Special Procedures for Conducting Hearings
The Subcommittee recommends using the MASC Policy. The Policy will be sent to the School Committee for a first reading.

File: BG – School Committee Policy Development
The Subcommittee recommends using the MASC Policy. The Policy will be sent to the School Committee for a first reading.

File: BGB – Policy Adoption
There are no changes to this Policy except to add the Source: MASC; therefore it will go the School Committee for a first reading.

File: BGC – Policy Revision and Review
There are no changes to this Policy except to add the Source: MASC; therefore it will go the School Committee for a first reading.

File: BGD – School Committee Review of Procedures
The Subcommittee recommends using the MASC Policy with one correction; third paragraph, change regulation to procedure. The Policy will be sent to the School Committee for a first reading.

File: BGE – Policy Dissemination

The Subcommittee recommends adding Source, MASC to this policy. The Policy will be sent to the School Committee for a first reading.

File: BGF – Suspension of Policies

The Subcommittee recommended using the MASC Policy but adding the word “quorum” in the second sentence. The change will be made and the Policy will go to the School Committee for a first reading.

File: BHC – School Committee-Staff Communications

The Subcommittee recommends researching cross references to other Policies. The Policy will be brought back to the Subcommittee at its next meeting on May 7th.

The next Policy Subcommittee meeting will be May 7, 2015.

5. Public Comments – None

6 The meeting adjourned at 10:20 AM.

Respectfully submitted,
Leona Palmaccio

Approved: 5/14/15